

Invitation to Contractors:**Ashland Public Library HVAC & Controls Replacement Project
224 Claremont Avenue, Ashland OH, 44805**

Sealed bids will be accepted by the Ashland Public Library Board of Trustees until **12:00 P.M. on Monday, April 8, 2019** EDT at the Ashland Public Library, 224 Claremont Avenue, Ashland, Ohio 44805, for all work necessary for the Ashland Public Library HVAC & Controls Replacement Project.

The General Contract Estimate on this project is \$575,000.

Each bid must contain the full name of every person or company interested in the same bid and must be accompanied by a bid guaranty satisfying the requirements of the Ohio Revised Code Section 153.54. Each contractor shall complete a "Non-Collusion" Affidavit and include it with the bid.

Ohio Revised Code Sections 9.311(a) and 9.311(b) requires that any bidder who submits a bid for rendering of services, or the supplying of materials or the construction, demolition, alteration, repair, or reconstruction of any public building, structure, highway, or improvement shall submit a bid bond, performance bond, payment bond, or combination of such bonds, executed by a surety or surplus lines company approved by the Superintendent of Insurance of the State of Ohio. If the surety or surplus lines company is not approved by the State of Ohio, the bid shall be deemed non-responsive and shall be rejected.

The bid guaranty may be of two (2) forms: - A 100% bid guaranty and contract bond using the form in the contract documents. (The amount of the bid does not have to appear on this form.) – Or – A certified check, cashier's check, or letter of credit in favor of the Board of Trustees of the Ashland Public Library in the amount of ten percent (10%) of the bid. If the contract is awarded, a Contract Bond will be required, which is a one hundred percent (100%) payment and performance bond.

The bidder will be required to conform to all provisions of the Prevailing Wage Act of the State of Ohio. Ohio Revised Code sections 4115.04 and 4115.05 and related requirements.

The engineering firm for the project will be **Ashland Comfort Control, 805 E. Main Street, Ashland, OH 44805, Phone 419-281-0144 / e-mail: joe.reep@ashlandcomfort.com**

Owner's representative for the project will be **Jessica Kremser, Ashland Public Library Fiscal Officer, 224 Claremont Avenue, Ashland, OH 44805. Phone: 419-289-8188. E-mail address: jkremser@ashland.lib.oh.us**

PDF copies of the plans, specifications and bid documents are available for download at www.ashlandcomfortcontrol.com/plans

Hard copies of plans, specifications and bid documents can be obtained at **Richland Blueprint, 1069 Park Avenue West, Mansfield, OH 44906 (Telephone: 419-524-2781)**. The bidder must obtain the plans, specifications, etc. at their own expense and the cost is non-refundable. Each bidder requesting that a set of plans, specifications, etc. to be mailed to the bidder shall pay the additional shipping and handling charges to Richland Blueprint. The list of those firms or persons obtaining plans and documents will be reported at www.richlandblueprint.com

The bid shall include the costs to perform all the work shown on the drawings and described in the project specifications. Separate bids for portions of the project not listed on the BID form will NOT be accepted.

All bids will be opened in private after bid closing time and notice of award will be provided pending Board of Trustees approval at their regularly scheduled April 11 meeting. No bids shall be withdrawn for a period of thirty (30) days after the bid due date.

Bids shall be made in duplicate and such bids shall be placed in a sealed envelope addressed to The Ashland Public Library and clearly marked as the Ashland Public Library HVAC & Controls Replacement Project.

The successful contractor will be required to execute an affidavit that they are not delinquent in the payment of personal property taxes at the time of the award of the contract.

The Ashland Public Library Board of Trustees reserves the right to reject any or all bids and to waive any irregularities in a bid, or to accept that bid which in the judgment of proper officials is to the best interest of the Library.

The bidders are encouraged to attend a pre-bid meeting to be held on **Friday, March 29, 2019 at 10:00 AM EDT at the Ashland Public Library, 224 Claremont Avenue, Ashland, OH 44805. Deadline for questions: 5:00 PM on Wednesday, April 3, 2019.**

Publish Date: **March 22 and March 29, 2019**